

PERSONAL INFORMATION



Majdi Sukkar

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Date of birth 25/03/1977 | Nationality Syrian

WORK EXPERIENCE

November 2020 - Present

Lecturer at Syrian Private University (SPU)

Teaching: Programming, Image Processing & Analyzing, Communication Skills.

(from 2011 - to 2018)

Head of ATM's Dept.

Commercial Bank of Syria,

- Manage daily operations of the ATM and network and develop resolution procedures to ensure uptime and continuous ATM operations.
- Ensures timely resolutions of the ATM network and system-related problems.
- Develops, recommends, and implements ATM strategies to take advantage of business opportunities, technology, and ATM network enhancements.
- Follow up Reports on a daily basis; ATM up-time, troubleshooting, remedial measures.
- Conducting day to day affairs of ATM and Visa and master cards fraud monitoring and control, maintenance activities, regulations, etc.
- Reporting of monthly activities undertaken as snap-shot report
- Quality control; measuring customer satisfaction by analyzing the complaints and taking remedial measures.
- Department employees' work measurement and performance feedback.
- Well working with Executive Management to oversee key relationships with processors and service providers.

(Banking Software ,SQL Server Database)

(from 2009 - to 2011) Retail Account Manager

NAT- NET Toshiba, Syria, Damascus.

- Managing a portfolio of accounts.
- Dealing with all aspects of a campaign.
- Using an existing network of industry contacts to generate new business Leading and training other members of the account team.
- Managing the work of account executives.
- Leading project management activity.
- Ensuring necessary actions are undertaken by the account team.
- Achieving sales targets.
- Delivering sales presentations to high-level executives Attending client meetings.
- Maintaining and expanding relationships with existing clients.
- Completing administrative work, as required.....



Curriculum Vitae

(from 2007 - to 2009) Trainer & IT Manager

TAFE Arabia Technical and Further Education, Saudi Arabia

- Training the Institute students on different computer skills.
- Maintains information technology strategies by managing the staff; researching and implementing technological strategic solutions.

(from 2001 - to 2003) Marketing Assistant

Obiekan Home interactive (OHI), Saudi Arabia

Duties of a Marketing Assistant:

- The duties of a marketing assistant depend upon the needs of the individual marketing manager or company, but most duties fall into the administrative assistance and office support realms.
- Tasks may include, but are not limited to, handling travel arrangements for the marketing department, scheduling conferences or meetings, organizing data and gathering information.
- Many marketing assistants are also seen as go-between who facilitates inter-departmental communication.

EDUCATION AND TRAINING							
(from 2018 - to 2022)	PHD in Com Marwadi Universi Al, DL, CV. Real-Time Pedestria	ity ,India	Ū	ıg			
(from 2013 - to 2017)	 Master's degree, Web science SVU, Damascus, Good Grade Research study in Web science, include C#.net programming. A research thesis in building a Market intelligence System based on the web, and the case study was about the forecast in the share markets .By using Data mining algorithms and business intelligence techniques. 						
(from 2006 - to 2011)	Bachelor's degree, Information Technology						
	SVU, Damascus ,	Good Grade					
PERSONAL SKILLS							
Mother tongue(s)	Arabic						
Other language(s)	UNDERSTANDING		SPEAKING		WRITING		
	Listening	Reading	Spoken interaction	Spoken production			
English	Advanced	Advanced	Advanced	Advanced	Advanced		

Communication skills • Good communication skills gained through my experience as a Head of Dep't and Trainer.



Curriculum Vitae

Organisational / managerial skills	 Leadership (for 8 years ago I was responsible for a team of 10 people). Negotiation (more than 3 years in sales a marketing management). Persuasion (Different Experiences in sales & management & training.)

Job-related skills • Good command of control, auditing and organising processes (I were in administration of the regional sales department for about two years and a Head of ATM Dep't more than 8 years)

Digital skills

		SELF-ASSESSMENT		
Information processing	Communication	Content creation	Safety	Problem solving
Proficient user	Proficient user	Proficient user	Proficient user	Proficient user
_evels: Basic user - Inde Digital competences - Se	ependent user - Proficier elf-assessment grid	nt user	1	1

MCSE 2013, CCNA Cisco

- good command of office suite (word processor, spread sheet, presentation software)

- good command of photo editing software gained as an amateur photographer